



**Innovation, Growth, Teamwork...** *Experience it with a career at Barrett Xplore*

Headquartered in Woodstock, New Brunswick, Barrett Xplore Inc. operates Xplornet Internet Services, Canada's largest rural broadband provider, with customers and dealers in every province and territory. Barrett Xplore Inc. aims to bridge the urban/rural digital divide by ensuring that every Canadian, regardless of where they live, has access to broadband, thereby enabling them to compete effectively in the global economy and gain access essential government and educational services. Barrett Xplore Inc. employs over 400 people across Canada and maintains Customer Contact Centres in Woodstock, NB and Fredericton, NB. [www.xplornet.com](http://www.xplornet.com)

The Barrett Xplore Inc's Finance Department is looking for an **Entry Level Financial Analyst**. This position reports to the Director of Financial Budgets and Planning and will be based in our Fredericton or Woodstock office. The Financial Analyst's job responsibilities will include:

- Completing detailed financial analysis of Federal RFP projects, and presenting results and recommendations to internal steering committee.
- Analysis of additional Capital Projects – Budget and expenditure
- Assisting internal departments with financial modeling for programs, promotions, etc.
- Tracking and reporting of government programs, primarily Federal, such as invoice tracking, and maintaining regulatory requirements.
- Assistance with financial analysis for acquisitions, government programs and other initiatives impacting the direction of the company
- Periodic reporting to be presented to internal Senior Leadership Team comprised of various VP's, the CEO and CFO.

The ideal candidate will possess a relevant Diploma / Degree or a combination of practical work experience and education. Ideally candidates should possess 3 – 4 years education/experience in the financial or accounting field. All candidates must possess excellent listening, verbal, and written communication skills. You must have the ability to work independently with minimal supervision while maintaining tight deadlines under multiple projects. Practical experience with a variety of software packages including Word, Excel, PowerPoint and Outlook is required. Enrollment in the CFA program will be considered an asset.

We thank all applicants for their interest but wish to advise that only those selected for an interview will be contacted. If you are looking for a challenging and rewarding opportunity, please forward your resume and cover letter to:

Email: [careers@barrettxplore.com](mailto:careers@barrettxplore.com)

Fax: (866) 881-9391

Please note "Financial Analyst – Entry Level" in the subject line

