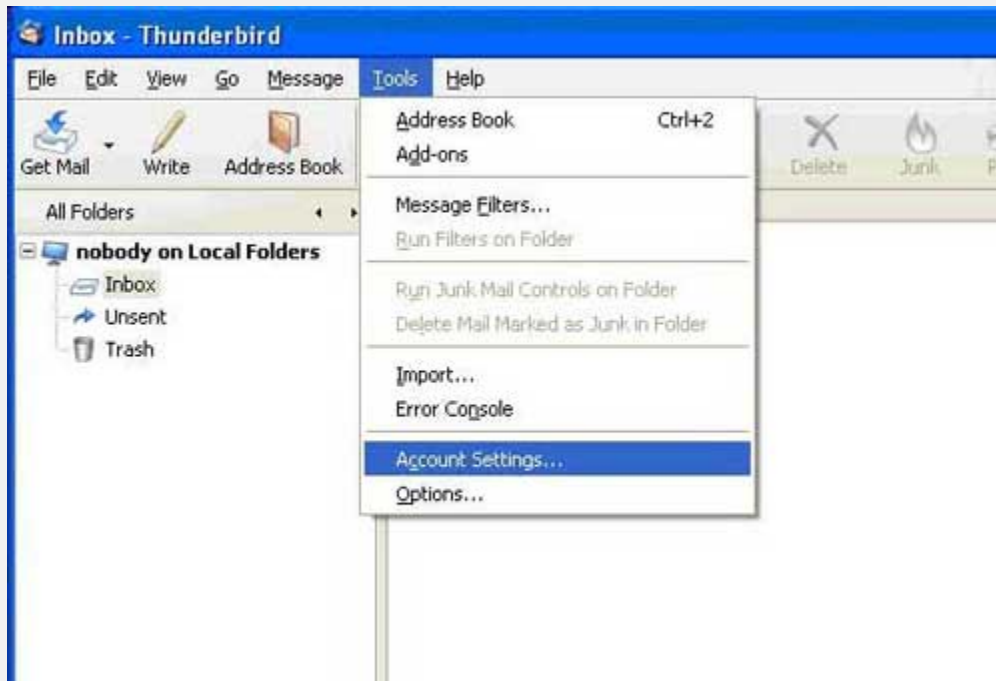
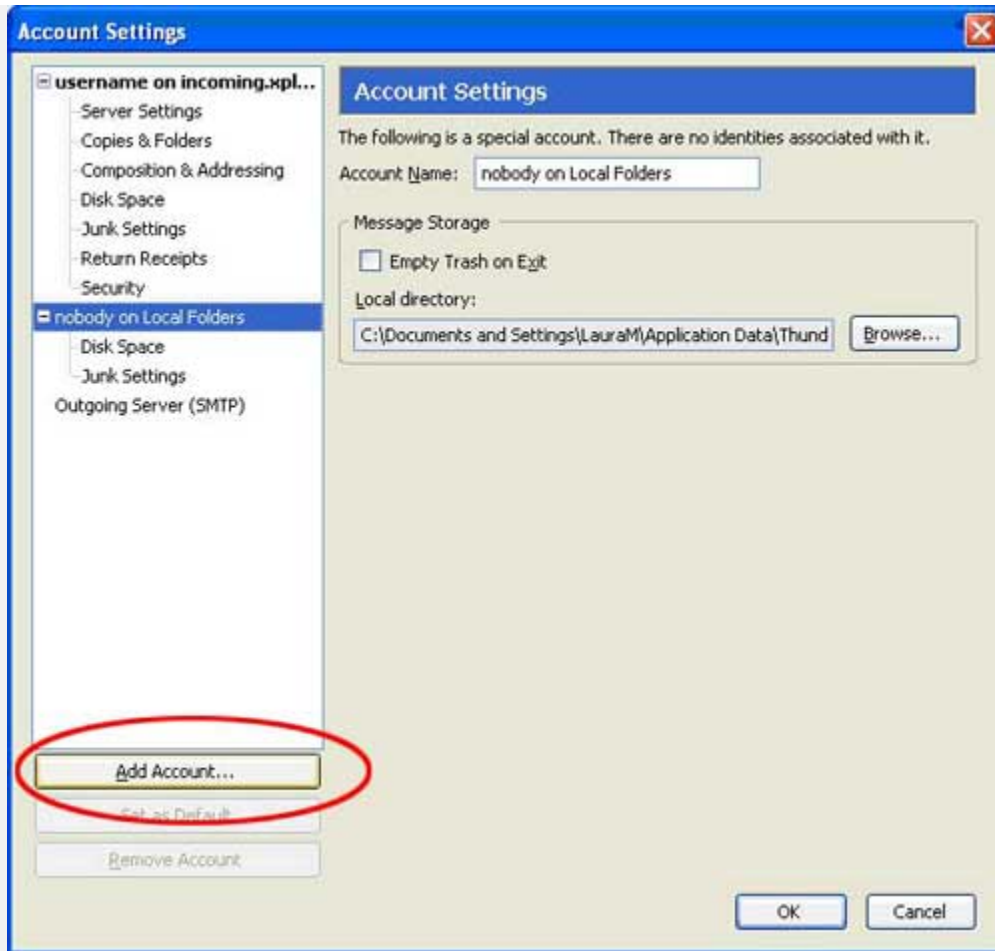


Thunderbird

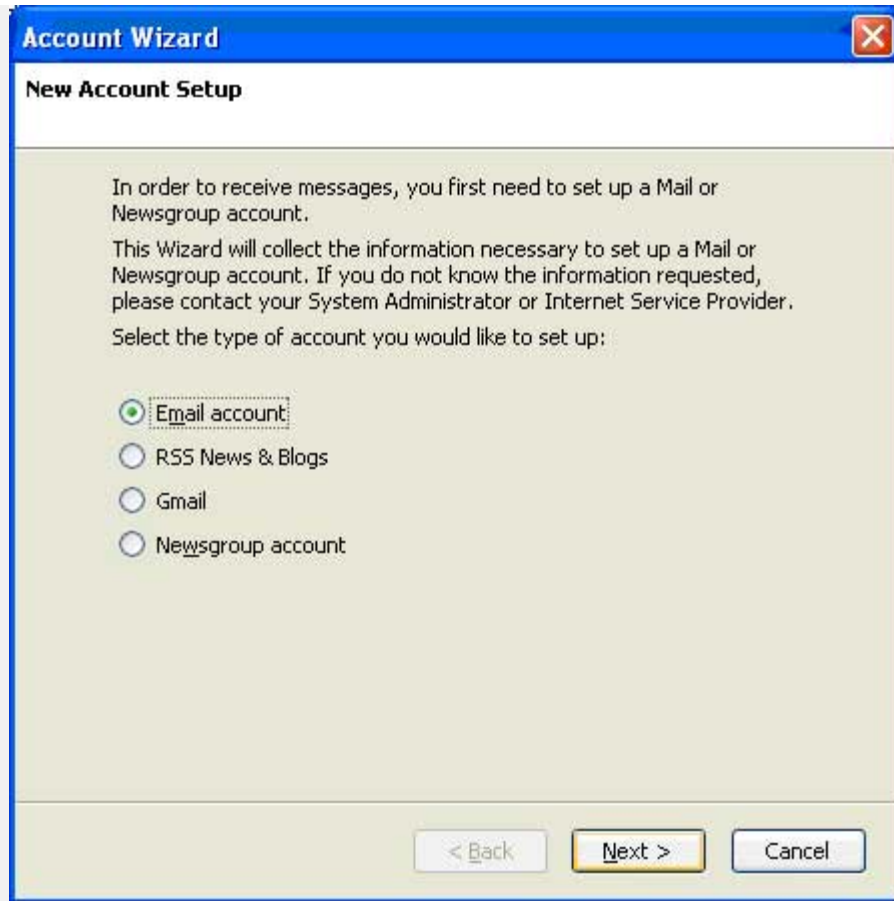
1) Go to the **Tools** menu and select **Account Settings**.



2) Click on **Add Account**.



3) Select **Email Account** and click **Next**.



4) Enter the name you would like to appear when sending email in the **Your Name** field. Enter your complete email address, including @xplornet.com in **Email Address**. Click **Next**.

Account Wizard

Identity

Each account has an identity, which is the information that identifies you to others when they receive your messages.

Enter the name you would like to appear in the "From" field of your outgoing messages (for example, "John Smith").

Your Name:

Enter your email address. This is the address others will use to send email to you (for example, "user@example.net").

Email Address:

< Back Next > Cancel

- 5) Choose **POP** for the type of incoming server and enter **incoming.xplornet.com** in the **Incoming Service** field. Click **Next**.



- 6) Enter your complete email address, including @xplornet.com, in the **Incoming User Name** field. Click **Next**.

The image shows a screenshot of a software dialog box titled "Account Wizard". The window has a blue title bar with a close button (X) in the top right corner. Below the title bar, the text "User Names" is displayed. The main area of the dialog contains the following text: "Enter the incoming user name given to you by your email provider (for example, 'jsmith')." Below this is a label "Incoming User Name:" followed by a text input field containing the email address "johnsmith@xplornet.com". Further down, it says: "Your existing outgoing (SMTP) username, 'username', will be used. You can modify outgoing server settings by choosing Account Settings from the Tools menu." At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel".

7) In **Account Name** enter the name that you would like to use to identify this email account. Click **Next**.

Account Wizard

Account Name

Enter the name by which you would like to refer to this account (for example, "Work Account", "Home Account" or "News Account").

Account Name: johnsmith@xplornet.com

< Back Next > Cancel

- 8) Verify the information displayed is correct and click **Finish**. You are now ready to send and receive email.

Account Wizard



Congratulations!

Please verify that the information below is correct.

Account Name:	johnsmith@xplornet.com
Email Address:	johnsmith@xplornet.com
Incoming User Name:	johnsmith@xplornet.com
Incoming Server Name:	incoming.xplornet.com
Incoming Server Type:	POP3
Outgoing User Name:	username
Outgoing Server Name (SMTP):	smtp.xplornet.com

Click Finish to save these settings and exit the Account Wizard.

< Back

Finish

Cancel